

CHESHIRE EAST COUNCIL

RISK ASSESSMENT

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Directorate:	Places & Organisational Capacity	Section:	Public Rights of Way	Name of Assessor Mike Taylor	Signature <i>Mike Taylor</i>	Date 03.07.2015
Assessment of risk for:		Volunteer Waymarking				
No.	Potential Hazard	Groups of People at Risk	Existing Control Measures	Risk Priority	Additional Controls Required to Minimise Risk	
1	Violence – including physical force, verbal abuse, threatening gestures and harassment/aggression	Volunteers	<ul style="list-style-type: none"> - Volunteers to carry their own mobile phones at all times - Volunteers required not to undertake large work tasks alone - Volunteers to carry copies of letter of authorisation from CEC - Volunteers required to withdraw politely from conflict situations and inform the PROW Team 	Low	<ul style="list-style-type: none"> - Volunteers required to withdraw from situations which they are unsure about and contact the PROW Team - Volunteers to leave details of whereabouts with suitable person, together with expected time of return and what to do if they do not return by that time 	
2	Accident or injury; trips or falls across rough terrain	Volunteers	<ul style="list-style-type: none"> - Volunteers required to provide their own PPE for rough terrain (e.g. walking boots) - Volunteers to carry their own mobile phones - Volunteers responsible for providing and carrying own first aid kits 	Low	<ul style="list-style-type: none"> - Volunteers must record and report all near misses and accidents to the PROW team. - Volunteers to leave details of whereabouts with suitable person, together with expected time of return and what to do if they do not return by that time 	

3	Attack by animals (e.g. cows, dogs)	Volunteers	<ul style="list-style-type: none"> - Volunteers advised not to make lone visits - Volunteers to carry their own mobile phones - Volunteers advised to take recommended action if approached by livestock when walking with a dog 	Low	<ul style="list-style-type: none"> -Volunteers required to withdraw from situations which they are unsure about and contact the PROW Team - Volunteers to leave details of whereabouts with suitable person, together with expected time of return and what to do if they do not return by that time
4	Accident or injury; cuts and scratches	Volunteers Path users	<ul style="list-style-type: none"> - Volunteers responsible for providing and carrying own first aid kits - Volunteers responsible for providing own tools¹, ensuring they are in a fit condition, and ensuring group understands how to use them correctly 	Low	<ul style="list-style-type: none"> - Volunteers must record and report all near misses and accidents to the PROW team - Volunteers to leave details of whereabouts with suitable person, together with expected time of return and what to do if they do not return by that time
5	Accident or injury; RTA	Volunteers	<ul style="list-style-type: none"> - Volunteers to ensure road worthiness of vehicles used for activities ahead of visit - Volunteers to park vehicles legally and safely - Volunteers to carry their own mobile phones 	Low	<ul style="list-style-type: none"> - Volunteers not to undertake work in extreme weather conditions - Volunteers to leave details of whereabouts with suitable person, together with expected time of return and what to do if they do not return by that time
7	Accident or injury; electrocution	Volunteers	<ul style="list-style-type: none"> - Volunteers will not erect new waymark posts, as this involves excavating a hole which could hit hidden utilities - Volunteers will not fix waymarks to any posts or other apparatus belonging to electricity, water, telephone or other utility companies - Volunteers will not fix waymarking close to electrified fences 	Low	n/a

¹ Hand tools only

Risk Priority:	High: Accident likely with possibility of serious injury or loss Medium: Possibility of accident occurring causing minor injury or loss Low: Accident unlikely with control measures in place
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RISK ASSESSMENT CONTINUED – FOLLOW UP ACTIONS

Directorate:	Places & Organisational Capacity	Section:	Public Rights of Way	Name of Manager Mike Taylor	Signature <i>Mike Taylor</i>	Date 03.07.2015
Assessment of risk for:		Volunteer Waymarking				

No.	Potential Hazard	Action to be Taken	By Whom	Target Completion Date	Action Completed (Signed & Dated)
n/a	n/a	n/a	n/a	n/a	n/a

Assessment Review Date:	3 rd July 2016
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